1. CONTEXT

Mindmap anything you know about the topic, including vocabulary. Do some research online to help.

Shared Workspaces

2. QUESTIONS

Read the listening questions to check your understanding. Look up any new vocabulary.

Listening Questions 1

1. What kind of people often use shared workspaces?

   _____.

2. What is a shared workspace?

   _____.

3. What are 2 different forms of shared workspaces?

   _____.

4. Who tends to use each form of workspace from the above question?

   _____.

5. What kind of tools are workers using to create virtual shared workspaces?

   _____.

3. LISTEN

Listen and answer the questions using full sentences. Circle the number of times and % you understood.

Listening Questions 2

1. What are two major shared workspace companies?

   _____.

2. What major corporation has partnerships with each?

   _____.

3. How many IBM employees are housed in the Manhattan WeWork facility?

   _____.

4. What are the benefits of a turnkey operation?

   _____.

5. Why are larger tech companies interested in the shared workspace trend?

   _____.

Listening 1				
1	2	3	4	5
%	%	%	%	%

Listening 2				
1	2	3	4	5
%	%	%	%	%

Discussion Questions

1. Have you ever used a shared workspace? Would it be a good fit for your company?
2. Do you think the traditional office model will undergo change in the future? What technology can be used to innovate these offices?

4. CHECK ANSWERS

Read through the transcript and underline the answers. Check them against your own answers.

5. CHECK VOCABULARY

Read the transcript and circle any new vocabulary you find. Look them up and add them to your list.

6. READ ALOUD

Read the transcript aloud at least 5 times, focusing on intonation and pronunciation.

1	2	3	4	5
1	2	3	4	5

7. SHADOWING

Say the transcript aloud at the same time as the audio without reading it. Circle how many times below.

1	2	3	4	5
1	2	3	4	5

TRANSCRIPT 1

Mirroring the rise of share businesses in the transportation and travel industries, shared workspaces have been growing in popularity in recent years. They are often **utilized** by freelancers, startup companies and remote workers. Generally speaking, shared workplaces are office spaces that are used by a number of people who may or may not work for the same company, and can come in a variety of forms.

One type is known as a co-working space. This is where many people share an office and work at the same time. This can include employees from the same company, such as a new start-up, multiple companies in a single space, or even multiple individuals in related fields. Another form of shared workspace is a shared physical space. This involves multiple people sharing a single office that is used at different times. This tends to be popular for freelancers and employees who often travel for business and need somewhere to work from when away on a business trip.

Shared workspaces are not always a physical place however. More and more companies and individuals are leveraging online resources to create virtual shared working places. Video conferences, shared documents and whiteboards, and group chat services are all helping workers to **collaborate** regardless of where they are located.

> **MATCH THE SYNONYMS BY DRAWING LINES BELOW:**
>
> | | |
> |---|---|
> | Turnkey Operation | Copy |
> | Overhead | Complete Service |
> | Collaborate | Emerge |
> | Utilize | Cooperate |
> | Arise | Upkeep |
> | Mirror | Exploit |

TRANSCRIPT 2

The use of shared workspaces is growing in popularity for large well-known companies as well. Several different companies have **arisen** to service the growing demand for shared workspaces. A couple of the major companies that provide shared workspaces are WeWork and Galvanize.

IBM has partnered with both companies on exciting new projects. With WeWork, IBM leased an entire WeWork building to house 600 employees in Manhattan in 2017. IBM partnered with Galvanize on their New York office space and are creating E-learning tools together as well.

There are a few reasons why larger corporations are taking a greater interest in shared workspaces. One is that most shared workspaces are a **turnkey operation**. This reduces **overhead** expenses and commitment from companies while still allowing access to high quality offices.

Secondly this allows larger companies, especially in tech fields, to keep up with the pace of innovation. They can stay up-to-date with, and potentially recruit, the next generation of technical innovators. Galvanize takes this even further by creating spaces where university students, entrepreneurs, and employees can meet and have educational opportunities as well.